

Edward R. Wedge III, P.E.  
5633 Tullahoma Drive  
Baton Rouge, LA 70817-3346  
April 15, 2021

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Louisiana Ethics Administration Program  
P.O. Box 4368  
Baton Rouge, LA 70821

Subject: Request Advisory Opinion concerning Post-Employment restrictions

Dear Ethics Administration Staff:

I am currently employed as the Deputy Chief Engineer in the Office of Engineering at the Louisiana Department of Transportation and Development (DOTD). I have been in this position since January 13, 2015. Attached is a copy of my SF-3 and the DOTD organization chart showing my duties and span of control. I plan to retire effective June 4, 2021, and desire to continue employment in the private sector. I am inquiring as to what level of contact with DOTD would be allowed and prohibited after I retire.

The main two job types I plan to seek would be a client relations/business development type position or a project management type position. The essential duties of a client relations/business development position would include:

- Initiating, developing, and maintaining client relationships with Louisiana clients, including DOTD. DOTD clients (staff) would be within the Office of Engineering, Office of Planning, Office of Operations and/or the Office of Multimodal Commerce.
- Meeting with Louisiana clients, including DOTD, to discuss the scope of services and project requirements for future advertisements for engineering and related services projects advertised under LA RS 48:285 et seq. DOTD clients (staff) would be within the Office of Engineering, Office of Planning, Office of Operations and/or the Office of Multimodal Commerce.
- Managing the preparation of proposals, presentations, contracting actions, and invoicing for future projects procured under LA RS 48:285 et seq. The future projects would be managed within the Office of Engineering, Office of Planning, Office of Operations and/or the Office of Multimodal Commerce.
- Meeting with DOTD Project Managers in the Office of Engineering, Office of Planning, Office of Operations and/or the Office of Multimodal Commerce to discuss the firm's performance on existing contracts and the firm's performance on contracts awarded in the future.

The essential duties of a project management type position would include:

- Leading, managing, supervising consultant staff performing engineering and related services contracts procured under LA RS 48:285 et seq, for contracts managed by DOTD staff within the Office of Engineering, Office of Planning, Office of Operations and/or the Office of Multimodal Commerce. This could include engineering services for road, bridge, traffic, and/or environmental projects managed by Office of Engineering staff. This could include aviation and ports projects managed by Office of Multimodal Commerce staff. This could include planning, safety, feasibility, data collection and long range planning projects managed by Office of Planning staff. This could include floodplain management, dams, levees and reservoir development projects managed by Public Works and Water Resources staff within the Office of

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Engineering. This could include Construction Engineering and Inspection projects managed by Office of Operations staff.

- Performing contract management/administration duties for contracts as stated above. This would include but not be limited to negotiating scope of services and fees and invoicing.

I am available to meet in person, via video conferencing, phone or email to provide additional information or specific details on my current duties. Thank you for consideration of this request.

Sincerely,

A handwritten signature in black ink, appearing to read "Edward R. Wedge III", with a stylized flourish at the end.

Edward R. Wedge III

(work no.) 225-379-1325

(cell no.) 225-933-8014

(work email) [edward.wedge@la.gov](mailto:edward.wedge@la.gov)

(home email) [edwedge3rd@gmail.com](mailto:edwedge3rd@gmail.com)

attachments

## POSITION DESCRIPTION

Form Revision Date: 11/2016

COMPENSATION DIVISION  
DEPARTMENT OF STATE CIVIL SERVICE  
P.O. BOX 94111 - CAPITOL STATION  
BATON ROUGE, LA 70804-9111  
SCSPDS@la.gov

## 1 TYPE OF REQUEST

Check appropriate request boxes. If master job description, please attached master list of positions.

☒ UPDATE ☐ AGENCY APPEAL ☐ MASTER \_\_\_\_ # requested☐ JOB CORRECTION ☐ 5.3 APPEAL☐ CAREER  
PROGRESSION GROUP☐ NEW POSITIONMAJOR AGENCY CODE &  
PERSONNEL AREA CODE

0700/0276

POSITION NUMBER

50361403

CURRENT OFFICIAL JOB TITLE (IF POSITION IS IN A CPG, LIST CAP OF ALLOCATION)

DOTD Deputy Engineer Administrator

CURRENT PAY LEVEL

TS-324

CURRENT OFFICIAL JOB CODE

162790

REQUESTED OFFICIAL JOB TITLE

Engineer Deputy Administrator - DOTD

REQUESTED PAY LEVEL

REQUESTED OFFICIAL JOB CODE

2 INFORMATION REQUIRED FOR NEW POSITION FOR LA GOV HCAT AGENCIES ONLY

ORGANIZATIONAL UNIT NUMBER

COST CENTER NUMBER /FUND

WORK PARISH

PERSONNEL SUBAREA

EMPLOYEE GROUP (CHOOSE ONE)

☐ FT HOURLY ☐ FT SALARY ☐ PT HOURLY

## 3 GENERAL INFORMATION

EMPLOYEE'S NAME - LAST, FIRST

Wedge, Edward

Employee Qualifies For Job

☒ Yes ☐ No

HUMAN RESOURCES CONTACT

Charles Woods

AGENCY/DEPARTMENT - OFFICE - DIVISION

DOTD/Engineering/S53/G001/EBRP

HUMAN RESOURCES TELEPHONE

( 225 ) 379-1669

OFFICIAL TITLE OF SUPERVISOR

Engineer Chief Administrator -DOTD

DIRECT SUPERVISOR'S POSITION NUMBER

00145376

HUMAN RESOURCES EMAIL

charles.woods@la.gov

## 4 COMPARATIVE POSITIONS

List positions that have similar or identical duties to this position.

INCUMBENT NAME

POSITION NUMBER

OFFICIAL JOB TITLE / AGENCY

## 5 SUPERVISORY ELEMENTS

ORGANIZATIONAL CHART MUST BE ATTACHED

☒ DETERMINES WORK ASSIGNMENTS ☒ RECOMMENDS HIRING/PROMOTIONS ☒ TRAINS STAFF☒ REVIEWS AND APPROVES WORK ☒ PREPARES & SIGNS PES RATING ☒ APPROVES LEAVE

4

NUMBER OF  
DIRECT  
SUBORDINATES

## 6 ATTACHMENTS

Check to indicate attachment.

☒ Organizational Chart (required) ☒ Duties / Responsibilities (required) ☐ Comments ☐ MJD Position Numbers ☐ Contracted Personnel Form

## 7 SIGNATURES

Sign and print below.

EMPLOYEE

DATE

11/27/19

☒ I certify that the information in this document is true and correct to the best of my knowledge.  
☐ I certify that I have reviewed the position description. I disagree with a portion of the contents and have attached comments.

DIRECT SUPERVISOR

DATE

☐ I certify that I agree with this document.☐ I certify that I have reviewed the position description. I disagree with a portion of the contents and have attached comments.

APPOINTING AUTHORITY (Required)

DATE

11/27/19

☒ I certify that I agree with this document.☐ I certify that I have reviewed the position description. I disagree with a portion of the contents and have attached comments.

PRINT NAME AND TITLE OF APPOINTING AUTHORITY

Christopher P. Knotts, Chief Engineer

## 8 JOB DUTIES AND RESPONSIBILITIES

Provide a brief statement describing the function of work or reason why the position exists. List duties indicating the percent of time spent for each area of responsibility. If applicable, describe any unusual physical demands and/or unavoidable hazards of the position. Attach additional pages if necessary.

**PERCENTAGES MUST TOTAL 100%** LIST DUTIES IN DECREASING ORDER OF IMPORTANCE / COMPLEXITY. THE NEED FOR SPECIAL LICENSE, POLICE COMMISSION, KNOWLEDGE OR TRAINING MUST BE INDICATED BELOW, IF APPLICABLE.

The function of this position is to assist the Engineer Chief Administrator - DOTD with establishing engineering standards, policies and procedures that guide project delivery, construction, preservation of all transportation-related projects and systems.

While in official capacity, DOTD employees must comply with applicable Louisiana and Civil Service laws, rules, and regulations, as well as DOTD policies, procedures, manuals, and directives.

95% Administers all matters, including engineering, related to the programs of the state with respect to the environment, project design and management, construction, traffic engineering, system preservation and regulation of highways and bridges, and other special programs as may be directed by the DOTD Chief Engineer or DOTD Secretary.

Assists in the approval process of all plans, specifications, and estimates for the construction of all facilities and projects for which this Office is responsible. Oversees six divisions, which have responsibilities in the areas of highways and bridges. This includes planning, organizing and evaluating the respective missions and activities of each.

Establishes goals, objectives, policies and procedures in order to facilitate achievement of desired results; schedules and prioritizes work activities in order to achieve results in a timely and efficient manner; establishes criteria or benchmarks against which work efforts will be measured in order to gauge progress; and, reviews and evaluates results actually achieved.

Ensures that all functions and responsibilities are appropriately managed and coordinated with other Offices and Divisions.

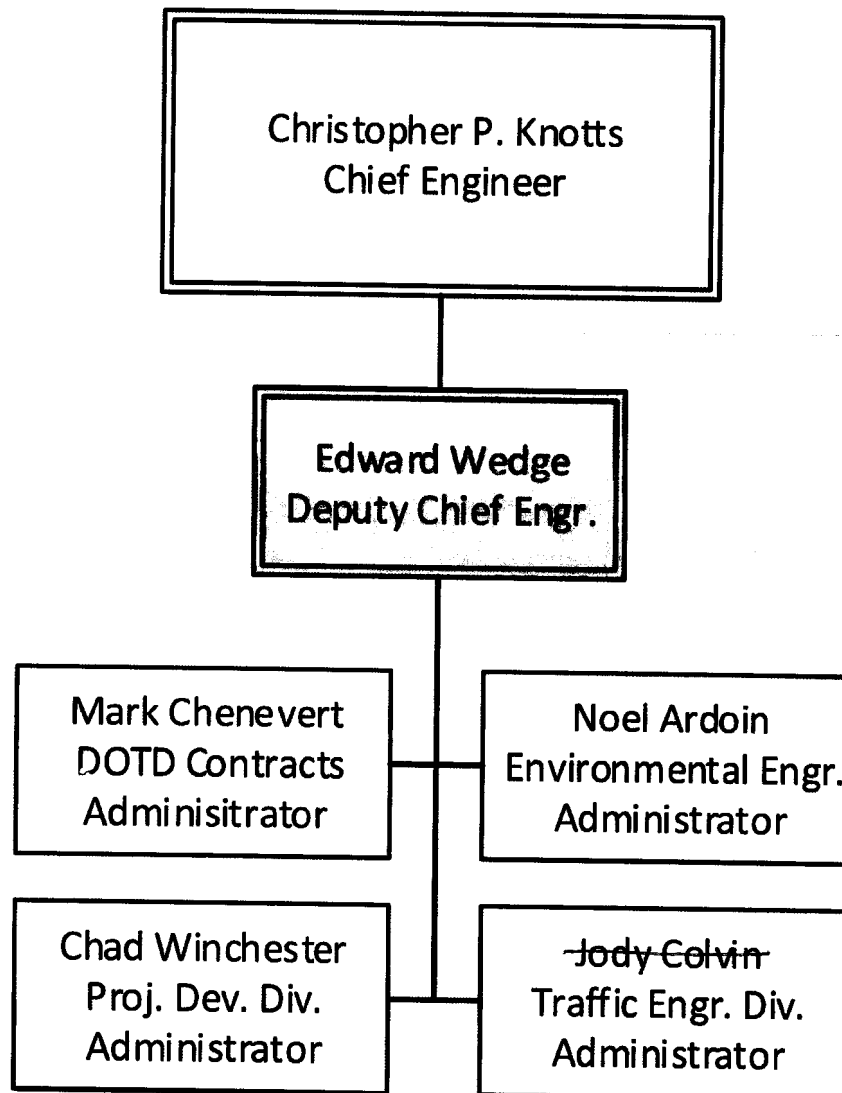
Prepares and administers budget for the Office of Engineering.

Routinely confers with Assistant Secretaries, DOTD Division Chiefs, District/Section Administrators and managers in an effort to coordinate work efforts, communicate operational and managerial needs, utilize resources, eliminate duplication of efforts, and facilitate achievement of the Department's overall goals.

Participates in conferences with other state and federal agency officials to correlate administrative and operational programs.

Consults with and advises various public and private agencies, committees, and individuals interested in related activities.

5% May be required to perform other duties as necessary including, but not limited to emergency/disaster support activities.

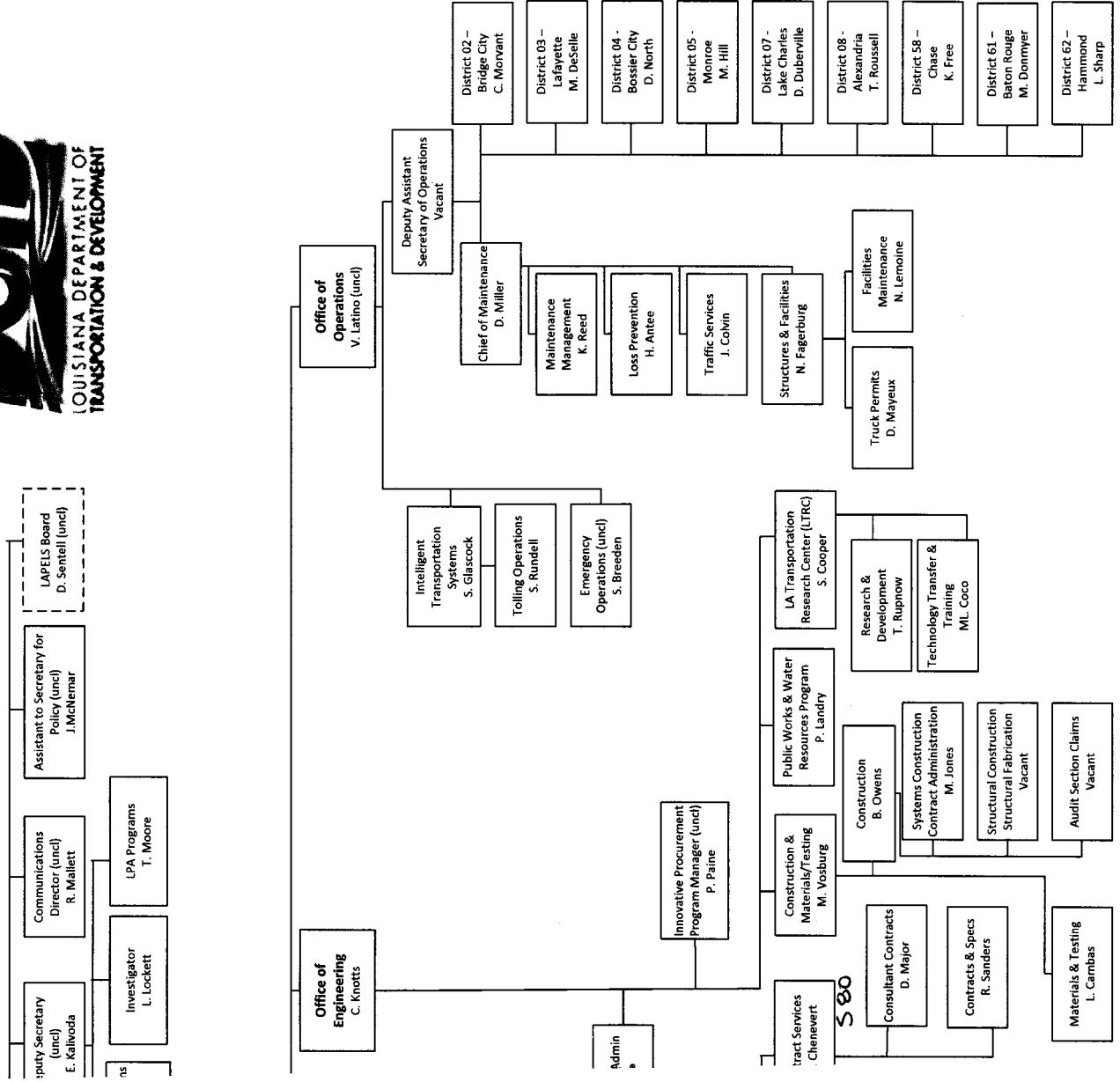
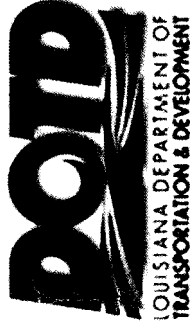


Ryan Hoyt  
selected 3/29/21

Office of Engineering  
Edward Wedge  
Deputy Chief Engineer  
Nov. 26, 2019

# Louisiana Department of Transportation & Development

Revised 2/24/2021



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5633 Tullahoma Drive  
Baton Rouge, LA 70817

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Louisiana Ethics Administration Program  
P.O. Box 4368  
Baton Rouge, LA 70821

Request for Post-Employment ~~OPR21~~-436868

